NELSON MANDELA UNIVERSITY

Business School

PDBA  MBA  DBA

POSTGRADUATE DIPLOMA IN BUSINESS ADMINISTRATION

MASTERS IN BUSINESS ADMINISTRATION

DOCTORATE IN BUSINESS ADMINISTRATION
Welcome to Nelson Mandela University Business School...
Yes, we are South Africa’s youngest business school, but that fact has made our growth and impact on South Africa and indeed Africa’s business community and leaders all the more remarkable. At Nelson Mandela University Business School we focus on crafting, influencing and enabling the future.

Our programmes – the Postgraduate Diploma in Business Administration (PDBA), Masters in Business Administration (MBA) and Doctorate in Business Administration (DBA) – aim to develop autonomous thinking, self-confidence and leadership skills; all much needed abilities for the leaders of tomorrow.

We see ourselves as an engine for sustainable economic growth, as we are pioneering a new model of business school. A model that sees us located within the new comprehensive university structure and grounded in the context of a city with a population of between one and two million people.

We have further acknowledged our ecological responsibilities by establishing Africa’s first “green business school” as confirmed by the first ever “4 Green Star as built” rating by the Green Building Council of South Africa.
Accreditation, Rankings & International Exposure

Accreditation

Nelson Mandela University Business School is accredited by the following external industry bodies to ensure that our educational curriculum aligns and complies with international quality standards:

- Association of MBAs (AMBA);
- The Council on Higher Education (CHE); and
- Association of African Business Schools (AABS).

The Business School was elected to the European Doctoral Programmes Association in Management and Business Administration (EDAMBA); and is only the second Business School in Africa to be admitted to EDAMBA.

We are members of the South African Business Schools Association (SABSA).

The School is also a signatory to the United Nations Global Compact’s Principles for Responsible Management Education (PRME).

Nelson Mandela University Business School is the first educational institution in South Africa to receive an official Green Star design rating for a public and education building from the Green Building Council of South Africa (GBCSA).

Rankings

Nelson Mandela University Business School’s MBA consistently ranks among the top 200 in the world. The School’s MBA is currently ranked 5th in South Africa (Eduniversal 2018/19 Global Ranking of Executive MBA degrees).

In the Eastern Cape, the Business School ranks in first position and is among the top three coastal business schools in South Africa.

International Exposure

Nelson Mandela University Business School exposes its students to international business and international business education through field-trips to: Czech Republic, Germany, USA, China, Spain and African countries.

MBA students are further given the opportunity to study abroad and complete electives at the European School of Business (ESB) at Reutlingen University, Germany, and St Cloud State University in St Cloud, Minnesota, USA.
# Shaping leaders to lead the change

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Masters in Business Administration (MBA)
Masters in Business Administration (MBA)

Improve your career prospects and prepare yourself to be a business leader with a Masters in Business Administration from Nelson Mandela University.

Even the most compelling and visionary ideas remain dormant without leaders to give them life. To ensure your future progress and success, the Nelson Mandela University MBA is built on the cornerstone of leadership development.

Our focus on leadership development is distinctive and considered among the best offered in Africa. We individualise leadership development to fit your needs and to help you understand and leverage your individual strengths, challenges, drivers and capabilities.

Our focus on leadership development is distinctive and considered among the best offered in Africa.

Theoretical knowledge and new ideas will come alive as you operate at senior level, steering a management team through a plethora of modern business challenges.

The input of our experienced lecturers, high profile national and international guest speakers and your fellow students creates a learning environment at Nelson Mandela University Business School that is innovative and engaging.

Our MBA is for dynamic professionals and requires energy, creativity, honest self-reflection, self-awareness and self-discipline.

The Nelson Mandela University Business School MBA promises stimulation, enjoyment and personal growth.

MBA Application Deadline: 1 November 2019

(Not applicable to RPL candidates.)
Choose a programme that fits your unique circumstances:

**Part-Time:** A part-time programme offered in the evenings at the Port Elizabeth Campus over two years.

**Block Release:** A modular programme offered from Port Elizabeth to students in Gauteng, Cape Town, Durban or East London through study weeks, video conferences, webinars or day visits over two years. Student centres in Gauteng, Cape Town, Durban and East London support the learning experience of students in these cities.

**Admissions Criteria:**
At the Nelson Mandela University Business School, prospective MBA candidates are assessed against rigorous selection criteria.

Prospective students are required to meet the following criteria:

**PHASE 1**
- A four-year Bachelor’s degree at NQF Level 8; a relevant Postgraduate Diploma (in for instance Business Administration (PDBA)) at NQF Level 8; or an applicable Honours degree in the Business Faculty at NQF Level 8.
- A minimum of three years management or five years business working experience.
- Applicants must reside within a 60 km radius of one of the School’s centres: Port Elizabeth, East London, Cape Town, Gauteng or Durban.
- Be fluent in English. Applicants not fluent in English will be required to produce an English Proficiency certificate to verify English language skills.

An applicant that meets the above criteria will progress onto the second phase of the application process: the writing of the Psychometric Test.

**PHASE 2**
- All applicants are required to complete the psychometric test as part of the application process.
- Students need to score a 5 or higher on the SHL psychometric test; or
- Students writing the GMAT test need to obtain a score of 520 or higher.

Once the test has been completed, the application will be reviewed and those applicants that meet the application criteria for phase 1 and phase 2 will be asked to partake in an interview (PHASE 3).

Those who do not meet the criteria for phase 1 or phase 2 will not be allowed to further partake in the application process, and their application will be deemed ‘not successful’. 
# MBA Programme Structure

Our programme is structured in trimesters and thus you will be tasked with completing three to four modules per trimester.

<table>
<thead>
<tr>
<th>YEAR 1</th>
<th>YEAR 2</th>
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<tbody>
<tr>
<td><strong>TRIMESTER 1 (Feb – May)</strong></td>
<td><strong>TRIMESTER 1</strong></td>
</tr>
<tr>
<td>Data Analysis &amp; Decision Making</td>
<td>International Business Management Economics</td>
</tr>
<tr>
<td>Strategic Marketing Management</td>
<td>Elective</td>
</tr>
<tr>
<td>Leadership 1*</td>
<td>Leadership 2*</td>
</tr>
<tr>
<td>Accounting for Business*</td>
<td></td>
</tr>
<tr>
<td><strong>TRIMESTER 2 (May – Aug)</strong></td>
<td><strong>TRIMESTER 2</strong></td>
</tr>
<tr>
<td>Financial Management</td>
<td>International Fieldtrip</td>
</tr>
<tr>
<td>People Management (replaces Organisational Behaviour)</td>
<td>Business Research Project</td>
</tr>
<tr>
<td>Management Accounting</td>
<td>Leadership 2*</td>
</tr>
<tr>
<td>Research Project Proposal</td>
<td></td>
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<tr>
<td>Leadership 1*</td>
<td></td>
</tr>
<tr>
<td><strong>TRIMESTER 3 (Aug – Nov)</strong></td>
<td><strong>TRIMESTER 3</strong></td>
</tr>
<tr>
<td>Strategic Operations</td>
<td>Business Research Project</td>
</tr>
<tr>
<td>Business Strategy</td>
<td>Leadership 2*</td>
</tr>
<tr>
<td>Elective</td>
<td>Exit: MBA Degree</td>
</tr>
<tr>
<td>Leadership 1*</td>
<td></td>
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</tbody>
</table>

*Leadership is a year module.*

*Accounting for Business is a foundation programme for Financial Management. If an applicant completed Accounting in their first year at university, they will not be required to enrol for this module.*

*Programme subject to change.*

### ELECTIVES (can select any 2):
- Competitive Intelligence (Including big data analytics)
- Entrepreneurship
- Sustainable Development
- Lean Enterprise Management
- Management of Technology (Including Artificial Intelligence)
- Project Management
- Future Studies
- Business in Society

### ADDITIONAL ELECTIVE (can select only 1 – not compulsory):

International Fieldtrip: International Business, Entrepreneurship or Leadership (Students chosen based on academic merit).

### PLEASE NOTE: Electives are offered over four (4) days in Port Elizabeth, from 08:00 - 17:00.
International Learning Experience:
An international learning experience is offered through our network of Business School Affiliates and the Nelson Mandela University’s Office for International Education as well as our cohort of international students. Included in our programme are optional overseas study trips as part of formal learning programmes, study abroad opportunities at partner universities and an international pool of guest lecturers.

Group Work:
All students accepted onto the MBA programme are assigned to a syndicate group. Group members are selected and assigned according to their professional expertise and experience so as to best replicate a management team in the working environment. You will be required to meet with your group members on a regular basis (at least once a week) to work on assignments and projects.

Tests and Exams:
All tests and exams are written at the delivery points (Port Elizabeth, Gauteng, Cape Town, Durban or East London). Tests are written on weekends (Saturdays) and exams in the week.

Fees:
ESTIMATED FEE STRUCTURE (FEES ARE SUBJECT TO A YEARLY 10% INCREASE)
INTERNATIONAL STUDENT FEES DIFFER AND WILL BE EMAILED SEPARATELY TO STUDENTS.

<table>
<thead>
<tr>
<th></th>
<th>YEAR 1</th>
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<tbody>
<tr>
<td>Enrolment Fee</td>
<td>R1 408.00</td>
</tr>
<tr>
<td>Core Module Fees (6 x core modules)</td>
<td>R38 742.00</td>
</tr>
<tr>
<td>Module Fee (Management Accounting, People Management &amp; Accounting for Business)</td>
<td>R19 371.00</td>
</tr>
<tr>
<td>Module Fee (Leadership 1)</td>
<td>R6 457.00</td>
</tr>
<tr>
<td>Elective Module</td>
<td>R6 457.00</td>
</tr>
<tr>
<td>Textbooks (estimate)</td>
<td>R9 256.00</td>
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<tr>
<td><strong>Total Year 1</strong></td>
<td><strong>R81 691.00</strong></td>
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<table>
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<tr>
<th></th>
<th>YEAR 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core Module Fees (1 x core module)</td>
<td>R6 457.00</td>
</tr>
<tr>
<td>Module Fee (Management Economics)</td>
<td>R6 457.00</td>
</tr>
<tr>
<td>Module Fee (Leadership 2)</td>
<td>R6 457.00</td>
</tr>
<tr>
<td>Elective Module</td>
<td>R6 457.00</td>
</tr>
<tr>
<td>Research Project</td>
<td>RR6 457.00</td>
</tr>
<tr>
<td>Textbooks (estimate) x 4</td>
<td>R3 084.00</td>
</tr>
<tr>
<td><strong>Total Year 2</strong></td>
<td><strong>R35 369.00</strong></td>
</tr>
<tr>
<td><strong>TOTAL (for entire 2 years of study)</strong></td>
<td><strong>R117 060.00</strong></td>
</tr>
</tbody>
</table>

Please Note:
- The above excludes the annual International Fieldtrip. Students selected to participate in the tour can budget approximately R50 000.00 (depending on the exchange rate) for the fieldtrip.
- The above excludes travel and accommodation costs for Block Release students traveling to Port Elizabeth for Study Visits. Depending on the accommodation and route of travel, a student can budget approximately R4000.00 – R8000.00 per study visit.
- Before registration, a down payment of R4 100 (est.) will apply. This amount will be seen as a deposit and will be deducted from your total module fees.
- FLEXIBLE PAYMENT OPTION: ±R5 000 a month.

Masters in Business Administration (MBA)
MBA Part-Time

The MBA part-time programme is offered to students residing within a 60km radius of Port Elizabeth. The programme is offered in the evenings at the Business School over 24 months.

Class Presentation:
Three to four evening classes per week from 17:30 to 20:30. The year (12 months) is divided into three (3) trimesters (12 weeks per trimester).

Programme duration:
Two years.

MBA Block Release

The MBA block release programme is offered to students residing in, and around, one of its centres (Gauteng, Cape Town, Durban or East London - within a 60km radius).

The programme is presented as follows:

1. Three study visits to Port Elizabeth (PE) per year.
   Each year is divided into 3 trimesters (12 weeks per trimester). You will be required to travel to PE for a study visit at the beginning of each trimester (February, May and August). The study visit in PE normally runs from Wednesday to Saturday and attendance is compulsory. The study visit at the beginning of the year (February) is slightly longer than the last two study visits in order to allow for orientation (Monday – Saturday). You will be required to be in PE for a total of 11 working days a year.

2. Approximately eighteen (18) video conferencing sessions. These take place on weekends at one of Nelson Mandela University Business School’s video conferencing sites (Gauteng, Cape Town, Durban or East London) or via online learning platform. The live video sessions allow for a virtual classroom experience where students and lecturer can interact with each other.

3. Lecturer visits to Gauteng, Cape Town, Durban and East London (as per lecturer requirements).
   The academic staff involved in presenting a module will visit your delivery point on a weekend to lecture for a full day at each centre, if they deem it academically necessary.

Programme duration:
Two years.

Applies to both offerings:

**Electives** will be offered on a block release basis and will require students to attend class for four full days, from 08:00 - 17:00.

The **Leadership 1 & 2** modules will run throughout the year and will require students to attend class on Saturdays as well as on a block release basis.
Postgraduate Diploma in Business Administration (PDBA)
The PDBA provides individuals with the opportunity to attain a world-class business education by developing a broader and deeper understanding of business management and leadership, through theory and practical application.

The PDBA aims to provide talented, professional men and women with a broad-based theoretical and practical knowledge of business management. The primary purpose of this qualification is two-pronged.

Firstly, it broadens your knowledge of the business environment by preparing you for the challenges faced in the workplace and to grasp the concept of business management. Secondly, it provides you with the necessary knowledge, understanding and ability required to not only manage other employees, but also your own future successfully.

This PDBA provides broad exposure to the processes and functions of business management within the context of an integrated, holistic organisational approach and a transforming socio-economic setting.

This programme is designed in such a way that it integrates with our MBA and thus not only provides academic synergy but also a pathway to our renowned, internationally-accredited MBA programme.

**PDBA Application Deadline: 1 November 2019**

(Not applicable to RPL candidates.)
Choose a programme that fits your unique circumstances:

**Part-Time:** A part-time programme offered in the evenings at the Port Elizabeth Campus over one year.

**Block Release:** A modular programme offered from Port Elizabeth to students in Gauteng, Cape Town, Durban or East London through study weeks, video conferences, webinars or day visits over one year. Student centres in Gauteng, Cape Town, Durban and East London support the learning experience of students in these cities.

**Admissions Criteria:**
At the Nelson Mandela University Business School, prospective PDBA candidates are assessed against rigorous selection criteria.

Prospective students are required to meet the following criteria:

**PHASE 1**
- An **Undergraduate Degree** or **Advanced Diploma** (or **BTech**) at **NQF Level 7** (must be a formal qualification). Should you have completed your qualification through a college, you would have to have the qualification SAQA approved.
- A **minimum of three years working experience** (full-time).
- Applicants must reside within a **60 km radius** of the Nelson Mandela University Business School in Port Elizabeth.
- **Be fluent in English.** Applicants not fluent in English will be required to produce an English Proficiency certificate to verify English language skills.

An applicant that meets the above criteria will then progress onto the **second phase** of the application process: the writing of the Psychometric Test.

**PHASE 2**
- All applicants are required to complete the psychometric test as part of the application process.
- Students need to score a 5 or higher on the psychometric test (SHL); or
- Students writing the GMAT test need to obtain a score of 520 or higher.

Once the test has been completed the application will be reviewed and those applicants that meet the application criteria for phase 1 and phase 2 will be asked to partake in an interview (**PHASE 3**).

Those who do not meet the criteria for phase 1 or phase 2 will not be allowed to further partake in the application process, and their application will be deemed ‘not successful’.

Students who progress to our MBA will receive credits for the following three modules:
- **People Management**
- **Management Economics**
- **Management Accounting**
PDBA Programme Structure

Our programme is structured in trimesters and thus you will be tasked with completing two to three modules per trimester.

<table>
<thead>
<tr>
<th>YEAR 1</th>
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<tbody>
<tr>
<td>TRIMESTER 1 (Feb – May)</td>
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<tr>
<td>Integrated Management Practice</td>
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<tr>
<td>Marketing Management</td>
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<td>Accounting for Business*</td>
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</tbody>
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<tr>
<th>TRIMESTER 2 (May – Aug)</th>
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<tbody>
<tr>
<td>Operations Management</td>
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<tr>
<td>Management Accounting</td>
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<tr>
<td>Human Resource Strategy</td>
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<tr>
<th>TRIMESTER 3 (Aug – Nov)</th>
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<tbody>
<tr>
<td>Entrepreneurship</td>
</tr>
<tr>
<td>Strategy</td>
</tr>
<tr>
<td>Management Economics</td>
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</tbody>
</table>

Exit: PDBA degree

*Foundation programme for Management Accounting. Applicable to individuals without Accounting at first-year level.
*Programme subject to change.

Students who progress onto the MBA programme will be granted credits for the following modules:

- People Management (Human Resource Strategy)
- Management Economics, and
- Management Accounting
**International Learning Experience:**
An international learning experience is offered through our network of Business School Affiliates and the Nelson Mandela University’s Office for International Education as well as our cohort of international students and an international pool of guest lecturers.

**Group Work:**
All students accepted onto the PDBA programme are assigned to a syndicate group. Group members are selected and assigned according to their professional expertise and experience so as to best replicate a management team in the working environment. You will be required to meet with your group members on a regular basis (at least once a week) to work on assignments and projects.

**Tests and Exams:**
All tests and exams are written at the delivery points (Port Elizabeth, Gauteng, Cape Town, Durban or East London). Tests are written on weekends (Saturdays) and exams in the week.

**Fees:**
ESTIMATED FEE STRUCTURE (FEES ARE SUBJECT TO A YEARLY 10% INCREASE)

**INTERNATIONAL STUDENT FEES DIFFER AND WILL BE EMAILED SEPARATELY TO STUDENTS.**

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<tr>
<th>YEAR 1</th>
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<tbody>
<tr>
<td><strong>Enrolment Fee</strong></td>
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<tr>
<td><strong>Module Fees (8 x core modules)</strong></td>
</tr>
<tr>
<td><strong>Accounting for Business module</strong></td>
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<tr>
<td><strong>Textbooks (estimate) x 8 @ R1 028 each</strong></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
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**Please Note:**
- The above excludes travel and accommodation costs for Block Release students traveling to Port Elizabeth for Study Visits. Depending on the accommodation and route of travel, a student can budget approximately R3000.00 – R6000.00 per study visit.
- Before registration a down payment of R4 100 (est.) will apply. This amount will be seen as a deposit and will be deducted from your total module fees.
- FLEXIBLE PAYMENT OPTION: ±R5 500 a month.

ESTIMATED FEE STRUCTURE (FEES ARE SUBJECT TO A YEARLY 10% INCREASE)
**PDBA Part-Time**

The PDBA part-time programme is offered to students residing within a 60km radius of Port Elizabeth. The programme is offered in the evenings at the Business School over 12 months.

**Class Presentation:**
Two to three evening classes per week from 17:30 to 20:30. The year (12 months) is divided into three (3) trimesters (12 weeks per trimester).

**Programme duration:**
One year.

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**PDBA Block Release**

The PDBA block release programme is offered to students residing in, and around, one of its centres (Gauteng, Cape Town, Durban or East London - within a 60km radius).

**The programme is presented as follows:**

1. **Three study visits to Port Elizabeth (PE) per year.**
   Each year is divided into 3 trimesters (12 weeks per trimester). You will be required to travel to PE for a study visit at the beginning of each trimester (February, May and August). The study visit in PE normally runs from Wednesday to Friday and attendance is compulsory. The study visit at the beginning of the year (February) is slightly longer than the last two study visits in order to allow for orientation (Tuesday – Friday). You will be required to be in PE for a total of 10 working days a year.

2. **Approximately eighteen (18) video conferencing sessions.** These take place on weekends at one of the Nelson Mandela University Business School’s video conferencing sites (Gauteng, Cape Town, Durban or East London) or via online learning platform. The live video sessions allow for a virtual classroom experience where students and lecturer can interact with each other.

3. **Lecturer visits to Gauteng, Cape Town, Durban and East London (as per lecturer requirements).**
   The academic staff involved in presenting a module will visit your delivery point on a weekend to lecture for a full day at each centre, if they deem it academically necessary.

**Programme duration:**
One year.
International Students
Nelson Mandela University Business School is situated in Port Elizabeth, South Africa as a campus of Nelson Mandela University – the largest higher education institution in the Eastern and Southern Cape. It is home to 25 000 students, of which 10% are from diverse backgrounds outside of South Africa.

We welcome international students from across the globe and currently play host to students from 56 countries.

**International Business Fieldtrip:** Nelson Mandela University Business School senior MBA students visited various companies in and around Berlin during the annual International Business Fieldtrip.

The Nelson Mandela University Business School offers international students the following study options:

- An **MBA and PDBA part-time or block release option.** The programmes are on offer for international students currently working in South Africa and in possession of a valid work permit; as well as other international students who wish to come and study in Port Elizabeth full-time.

**PLEASE NOTE:** All international applicants will first be evaluated by the Nelson Mandela University’s Office for International Education before being processed by the Business School.

**Entrepreneurship Fieldtrip:** Senior MBA students visited various companies on the School’s annual Fieldtrip to the USA.
Doctorate in Business Administration (DBA)
The DBA degree does not include a taught component for credit and is assessed solely on the basis of a thesis that is presented for examination. The DBA is awarded in recognition of the demonstration of high-level research competence that results in a substantial and original scholarly contribution in a business discipline or field.

Nelson Mandela University is only the second Business School in Africa to be admitted to the European Doctoral Programmes Association in Management and Business Administration (EDAMBA) and have its DBA accredited by the organisation.

The Business School currently specializes in the following research areas:

- Leadership, Organizational Behaviour and Human Resource Management
- Entrepreneurship, Innovation, Small-Enterprise Development and Marketing
- Business Strategy
- Maritime Studies, Operations and Supply Chain Management
- Financial Management, Corporate Governance and Sustainability
- Strategic ICT, Artificial Intelligence and Future Studies

Entrance Requirements:

The entrance requirement for the DBA is an MBA (MBL or a Masters completed in a Business Faculty also acceptable) from an accredited higher education institution with an overall average pass mark of 60% for the MBA (excluding the mini-thesis mark) as prerequisite.

Submissions not complying with these requirements will not be considered. Candidates who have not done a treatise/mini-dissertation/research project as part of their Master’s degree will not be considered for the DBA programme.

Duration:

The duration of the degree is minimum two and maximum six years. Appeals for extension can be made to the Faculty Management Committee and Postgraduate Committee via the Business School.

Application Deadlines:

Deadlines for students to submit research proposals to the Business School:

- **30 April 2019**
- **31 July 2019**
- **1 November 2019**
**Please Note:** You will be expected to attend and present your research at a DBA Colloquium. The scheduled Colloquium dates are:

- 04 - 05 June 2019 (April hand in)
- 10 - 11 October 2019 (July hand in)
- 19 - 20 February 2020 (November hand in)

Once an applicant has presented his/her research a decision will be made regarding the application.

## Proposal Guideline

**Nelson Mandela University Business School’s Research Office will only assess proposals that meet the below requirements:**

1. The cover page must include your name and surname, as well as a clear envisaged study topic.
2. The length of the proposal: 3,000 - 4,000 words (10 - 12 pages) EXCLUDING the reference list. Proposals that exceed the required length will not be considered.
3. Font size: 12 Font type: Arial or Times New Roman
4. Spacing: 1.5 Margins: 2.54 cm (top, bottom, left and right)
5. Preferred referencing style: APA Referencing Style

### Proposal Content

The following must be addressed as clearly as possible in your research proposal:

- Introduction - problem area background/rationale/motivation
- The research questions and sub-questions
- Purpose, aim or objectives of the study
- The hypotheses to be investigated (only for quantitative studies)
- Research design - research approach / envisaged sample selection method / sample size / unit(s) of analysis / measuring instruments / data collection analysis as well as interpretation techniques and tools
- Possible ethical issues and how it will be dealt with
- Definitions of concepts - only those used in a special way / motivated from literature and referenced
- Preliminary literature study – a selection to substantiate the theoretical/conceptual framework the research will be grounded in, the importance of and need for the research and to verify concepts used in a special way
- Outline of chapters
- Research plan of action / Time-frame
- Envisaged budgetary needs (if any)
- List of References - only those referenced in the proposal
- Researcher’s previous qualifications and research experience
How to Apply: PDBA & MBA Applicants
Once you have considered the programme Admissions Criteria and feel qualified to apply, you can begin the application process:

1. We can only accept certified copies of electronic documents.
2. If you are alumni of the University, we must receive permission from you to request your documentation (academic records, etc.) from our main admissions department. Please ensure that you give us your correct NMMU/UPE/Vista/PE Technicon student number.

**VERIFY RECEIPT OF APPLICATION SUBMISSION WITH THE BUSINESS SCHOOL:** It is critical that you contact the Nelson Mandela University Business School once you’ve submitted an application.

Your submission can be verified by emailing: bsapplications@mandela.ac.za or calling us on 041 - 504 4047 if we do not acknowledge receipt of your application.

**Application Process:**

**PHASE 1**

1. Complete the online Nelson Mandela University Business School Application Form by clicking on THIS LINK >>>; and
2. Complete the online Nelson Mandela University Postgraduate Application Form by clicking on **THIS LINK >>>**

Once you’ve completed the Nelson Mandela University Postgraduate Application Form, you will receive an SMS or email stating that you’ve applied. You will also receive a student number.

The certified documentation that we require:

2. Certified copy of your Qualification (please see Recognition of Prior Learning if you do not have a qualification).
3. Certified copy of your Academic Record/Transcript clearly stating number of credits completed and NQF level of qualification.
5. Marriage Certificate (female applicants only – if applicable).
6. Essay (500 words) about life experiences, goals, attitudes, values and why you would like to be considered for this programme.
7. Comprehensive CV.
Additional for International Students only:
1. English proficiency certificate (if applicable).
2. Proof of payment of R500.00 application fee (non-refundable).

PLEASE NOTE: An application will be considered ‘incomplete’ if any of these above documents are outstanding.

Once you have submitted all the required documents, your application will be reviewed to ensure that you meet the minimum application criteria. You will receive a notification of the first review evaluation.

Application Deadline: 1 November 2019

PLEASE NOTE: Spaces on our programmes are limited.

Psychometric Testing and Interviews

The Business School accepts psychometric test results from SHL, NMAT or GMAT. An applicant wanting to submit NMAT or GMAT results must arrange the test personally.

Nelson Mandela University Business School assists with SHL testing by arranging testing centres in Port Elizabeth, East London, Cape Town, Gauteng and Durban. Tests are conducted three times a year in each centre. The SHL, computer based, psychometric test consists of a verbal reasoning assessment, inductive reasoning assessment and numerical reasoning assessment. For more information visit: www.shldirect.com

The NMAT by GMAC™ exam is a computer-based test, administered at dedicated test centres in South Africa. The psychometric test consists of a quantitative skills assessment, language skills assessment and logical reasoning assessment. For more information visit: GMAC™

The psychometric test forms part of PHASE 2 of the application process.

PHASE 2:
If you meet the criteria for the first review, you will be contacted by our psychometrists regarding the writing of your psychometric test, if you opt to participate in the SHL test.

You will receive a detailed email from them regarding your testing date, what you can expect and what you are allowed to bring into the test venue.
Recognition of Prior Learning (RPL)

Recognition of Prior Learning (RPL) is an application avenue for individuals without the necessary academic qualifications.

For individuals wanting to apply for our MBA via the RPL route: Due to the change in academic requirements, individuals must possess at least an undergraduate qualification along with a minimum of 10 years senior management experience i.e. Director, CEO, etc.

For individuals wanting to apply for our PDBA via the RPL route: Individuals must possess a minimum of 10 years senior management experience i.e. Director, CEO, etc.

This rigorous process further requires the applicant to submit his/her full CV for evaluation before starting the application process.

For more information regarding this process, please contact: bsapplications@mandela.ac.za

Application Deadline: 1 November 2019
How to Apply: DBA Applicants
Once you have considered the DBA admission criteria and feel qualified to apply for the DBA programme, you can begin the application process:

1. We can only accept certified copies of electronic documents.
2. If you are alumni of the University, we must receive permission from you to request your documentation (academic records, etc.) from our main admissions department. Please ensure that you give us your correct NMMU/UPE/Vista/PE Technicon student number.

VERIFY RECEIPT OF APPLICATION SUBMISSION WITH THE BUSINESS SCHOOL: it is critical that you contact the Nelson Mandela University Business School once you’ve submitted an application.

Your submission can be verified by emailing: bsapplications@mandela.ac.za or calling us on 041 - 504 2338 if we do not acknowledge receipt of your application.

Application Process:

PHASE 1
1. Complete the online Nelson Mandela University Business School Application Form by clicking on THIS LINK >>>; and
2. Complete the online Nelson Mandela University Postgraduate Application Form by clicking on THIS LINK >>>

Once you’ve completed the online Nelson Mandela University Postgraduate Application Form, you will receive an SMS or email stating that you’ve applied. You will also receive a student number.

The certified documentation that we require:
2. Certified copy of your Qualification (please see Recognition of Prior Learning if you do not have a qualification).
3. Certified copy of your Academic Record/Transcript.
5. Marriage Certificate (female applicants only – if applicable).
7. Proposal (outline attached to application package email).
8. Comprehensive CV.
How to Apply: DBA Applicants

Additional for International Students only:
1. English proficiency certificate (if applicable).
2. Proof of payment of R500.00 application fee (non-refundable).

PLEASE NOTE: An application will be considered ‘incomplete’ if any of these above documents are outstanding.

Once you have submitted all the required documents, your application will be reviewed to ensure that you meet the minimum application criteria. You will receive a notification of the first review evaluation.

If you meet the minimum criteria, your proposal will be circulated at the Business School Research Committee. You will be expected to attend and present your research at the DBA Colloquium. Once an applicant has presented his/her research a decision will be made regarding the application.

DBA Application Deadlines:
30 April 2019 | 31 July 2019 | 1 November 2019

Please Note: You will be expected to attend and present your research at a DBA Colloquium. The scheduled Colloquium dates are:
04 - 05 June 2019 (April hand in)
10 - 11 October 2019 (July hand in)
19 - 20 February 2020 (November hand in)

Once an applicant has presented his/her research a decision will be made regarding the application.
Nelson Mandela University Business School
2nd Avenue Campus, 2nd Avenue, Summerstrand, Port Elizabeth, 6001
Tel: +27 (O) 41 504 3777 / 3748
Email: bsapplications@mandela.ac.za

Video Conferencing Sites:

Gauteng
48 Charles de Gaulle Crescent, Centurion, City of Tshwane.

Cape Town
Bellville Business Park, DJ Wood Way, Bellville, Cape Town.

East London and Border Kei
63 Devereux Avenue, Vincent, East London.

Durban
South African Sugar Association, Kwa-Shukela, Conference Centre,
170 Flanders Drive, Mount Edgecombe.

www.leadersfortomorrow.co.za
Connect with us on our social media platforms via our website

PLEASE NOTE: All information correct at time of publishing. Information may change without prior notice.